



## **Title: Community Connector**

### **Job Description**

#### **Post title: Community Connector for the Derbyshire Active Neighbourhood Pilot Project (Danesmoor & Clay Cross)**

**Base:** Most of the post holder's time will be spent working on the ground in Clay Cross and Danesmoor. Hot desk space is available at Derbyshire Voluntary Action's offices in central Chesterfield, and there is potential to work from community spaces in and around Clay Cross.

**Term:** October 2023 – March 2025

**Salary:** £23,601 FTE + 5% pension contribution

**Hours:** 18.5 hours (2.5 days) per week

**Term:** Fixed term until end of March 2025

**Reports to:** Deputy CEO of Derbyshire Voluntary Action

**Accountable to:** ANP Consortium and communities of Clay Cross/Danesmoor

**Responsible for:** Volunteers

### **Purpose of job:**

We are looking to recruit a Community Connector – someone who already knows the local Danesmoor and Clay Cross community and area – to be the highly visible and accessible contact point for the Active Neighbourhoods Project. Over the next 18 months the Community Connector will be proactive in engaging with local communities ensuring that every resident, volunteer and community group has the opportunity to take part in the project, have their voice heard and contribute to solutions that increase and embed walking in their everyday lives and routines.

### **Job role and responsibilities:**

- Advocate for changing and increasing walking habits and behaviours.
- Work closely with First Art and other organisations and individuals to develop and run a programme of community engagement activities and events.
- Promote walking and community engagement opportunities across Danesmoor and Clay Cross providing encouragement and support for people to take part.
- Identify and implement actions that achieve increased take up of walking as a daily and routine activity.
- Identify and implement actions that build capacity within the local community to continue to develop walking after the end of the project.
- Manage all volunteers involved in the project ensuring they are trained and confident to continue to develop walking in Danesmoor and Clay Cross after the end of the project.
- Capture, record and share all learning and developments from the project.

- Attend all Consortium meetings and report to the Consortium on developments, adaptations and changes that learning from the project dictates.
- Liaise closely with all partners ensuring that wider networks and contacts are utilised to improve ANP outcomes.
- With support from the Consortium produce a final project report to share learning.
- Organise an end of project event to celebrate and share learning within and beyond the communities of Danesmoor and Clay Cross.
- Undertake any other appropriate duties as requested by the Consortium.

#### Other

- To work to the values of DVA and display high standards of integrity and professionalism towards colleagues and project beneficiaries.
- To do nothing to harm the development or reputation of Derbyshire Voluntary Action.
- To continuously update own knowledge and skills within the job role and contribute to setting own work objectives.
- To attend regular supervision meetings with line manager.
- To ensure that organisational policies and statutory regulations are adhered to at all times.
- To act at all times in a manner consistent with legislation, policy and procedures in respect of Equality and Diversity.
- To ensure that safeguarding, data protection and confidentiality, are adhered to at all times and to report any concerns relating to such matters to the Chief Executive.
- To undertake any other duties relevant to the post and commensurate with the grading of the post.

### **Person Specification**

The following criteria are a guide only. Even if you do not fulfil every part of the Person Specification, but have the knowledge, skills and experience in life that you think are needed for this post, then we definitely want to hear from you.

#### **Essential**

- Considerable knowledge of the local community and the area
- Knowledge of the health and wellbeing benefits of walking
- Experience in community engagement work
- A friendly approach with excellent interpersonal skills
- Self-motivated and ability to work on own initiative
- Experience of working with and supporting volunteers
- Well organised with good time management skills
- Ability to write concise reports
- Good ICT skills
- Ability to travel to Chesterfield and beyond on occasion for meetings
- A commitment to work in accordance with the policies of DVA

## Desirable

- An understanding of the barriers to active lifestyles
- Experience of working collaboratively with a range of partners
- Analytical skills
- Experience of working with creative artists
- Experience of preparing promotional and publicity materials

## Our substantial Staff Benefits include:

- Comprehensive holiday policy including:
  - 30-day holiday entitlement, plus 8 statutory bank holidays (FTE), pro rata to working week
  - Your Birthday is an additional 'Holiday Day'
- Volunteering allowance of 2 days per year
- Flexible /Hybrid working
- Comprehensive online training
- One-on-one and group wellness sessions
- Professional development opportunities
- Generous organisational sick pay
- Workplace pension scheme with 5% employer contribution
- Car mileage rate of 45p per mile

We look forward to hearing from you if you have the talents, skills, and passion in our work to fulfil this exciting role.

**Closing date:** Friday 6<sup>th</sup> October 2023 @ 12 noon

**Interviews:** Week beginning 16<sup>th</sup> October 2023.

If you would like to download the application pack or find out more about this position, either:

- email [info@dva.org.uk](mailto:info@dva.org.uk) or
- click this link <https://dva.org.uk/job-vacancies/> or
- use the QR Code below



(NOTE: Please do not send or include CVs as these will not be accepted). No agencies please.



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