

ROLE DESCRIPTION

TIME KEEPER

Status: Voluntary

Boccia England Contact: Workforce Manager

Location: Various competition locations around the country.

Hours: Various and as agreed.

Expenses: Reasonable expenses claimable in line with the Boccia England Expenses Policy.

Purpose: The role of the Time Keeper is responsible for timing and scoring matches on court during boccia competitions.

Duties:

- Control the on-court time keeping system during a boccia match using the management system that is in place for that specific event (e.g. ipad, laptop, pen/paper).
- Use the time keeping system to manage the timing and scoring of the boccia match, to include, but not limited to; stopping and starting the clock in coordinating with the match and inputting the scores from each end.
- Start the time when:
 - the referee shows you that side's colour
- Stop the time when:
 - all balls stop moving
 - the ball goes out of bounds and no other balls are moving
 - the referee stops the ball
- Work closely with the on-court referee to support the smooth operation of the boccia match.
- Liaise closely with the Competition Manager, Workforce Manager, Head Referee and Assistant Head Referee throughout the competition as needed.

Skills and Experience:

	Essential	Desirable
Education and Training	Attendance at Boccia England's Time Keeper training prior to commencing the role (provided on the day).	Level 1 Award in Officiating Boccia.
Knowledge	N/A	Basic knowledge of boccia.
Experience	N/A	Basic experience of boccia. Experience of working at sports events or competitions.
General Attributes	Good communication skills. Be reliable and committed. An enthusiasm to be involved.	Good concentration skills and attention to detail.