

VACANCY NOTICE

Inclusion and Engagement Officer

21 hours per week – NS 7 £13,903-£14,688

£12.70-£13.41 per hour (Pending Pay award April 2023)

Active4Today are looking to recruit an Inclusion and Engagement Officer to work within the sports development team across Newark and Sherwood. The post will work with partners to attract more funding and ultimately provide greater opportunities for residents in the district to be active. This may include leisure centres, sports clubs or community settings so being flexible and adaptable in the approach is important.

We need an individual who is passionate and well organised with great communication skills to join the team. Experience of the barriers to participation and how to overcome these is a must so that we make a lasting impression on people's lives, by improving their health and wellbeing and supporting them to become more active.

The post holder will lead on developing inclusive and accessible activities across our leisure centres and partner sites, whilst working with external trusted organisations and engaging with local clubs to support their volunteer base through our recognised volunteering scheme VISPA. Leading and developing pathways from secondary schools and colleges whilst supporting volunteers to gain experience and qualifications as part of our workforce development programme.

The role will support Active4Today's grant aid scheme and bursaries, advertising the funding that's available and supporting local clubs and individuals to make applications and ultimately, enable more people to be physically active.

As with all jobs in leisure, you need to be able to work as part of a team, work to tight deadlines and be flexible in working arrangements. You will work across the district as well as at our leisure centres in Newark, Ollerton, Blidworth and Southwell.

In return, we offer excellent terms and conditions which include:

- ✓ An employee training programme that gives everyone the opportunity to learn the skills they need to unlock and fulfil their potential
- ✓ Discounted access to the Company fitness and children membership packages
- ✓ Branded uniform
- ✓ Contributory pension scheme

For an informal discussion about the post, please contact Kelly Evans on 01636 655780.

For application forms, job description and person specifications for the roles please visit our website

www.active4today.co.uk

Successful applicants will be contacted by email to attend interview.

Closing date for receipt of applications Wednesday 12th July 2023

Interviews will be held Friday 21st July 2023