



Fundraising Manager

£24,000 - £28,000 per annum (pro rata for part time)

Part time 21 hours per week

Permanent

Nottingham, hybrid, and flexible working available.

Help us to continue improving lives through the sport of boccia.

We are the national governing body (NGB) for boccia in England and a registered charity.

We have the responsibility to govern the sport of boccia, grow participation, benefit people's lives, and these three things have always been at our heart.

Our work has a profound impact on improving the physical and emotional well-being of children and adults with disabilities. To see some examples of this in action please watch our videos by clicking these links [Boccia Club](#) and [1 Boccia Club 2](#).

It is an exciting time to join our team as we launched our new ambitious strategy for 2022-2032 earlier this year.

We want to establish strong foundations by developing opportunities, growing our workforce, and running an effective organisation that can help improve the lives of more people, whatever their needs or backgrounds.

To help us achieve our ambitions, we are looking to recruit a **Fundraising Manager**, to join our small staff team. Reporting to the Head of Business Support, this role will secure new sources of funding through a range of fundraising approaches.

As Fundraising Manager, you will be responsible for:

- Working in accordance with the fundraising strategy and developing the delivery of a planned annual programme of fundraising activity, to generate income,
- Raising the profile of our charity and need for support amongst key fundraising audiences and manage relationships to secure and retain support,

We are looking for an individual with ambition to develop the role and who has:

- Experience of leading or participating in fundraising initiatives
- Experience of coordinating and supporting projects,
- Excellent customer service,
- Excellent communication skills, both oral and written,
- Creative thinking,
- Excellent organisational and time management skills,

- Ability to work on their own initiative,
- Ability to build effective relationships,
- Ability to self-motivate and motivate others.

We want to hear from people who can make a positive contribution to our charity and will bring new ideas and insight.

Please refer to the job description to view the full list of tasks and responsibilities of the role.

If you think you have the suitable skills and attributes for this role, then we would like to hear from you. **It's an exciting position with scope for continued professional development in a friendly and supportive working environment.**

We positively welcome applications from people from diverse backgrounds and with disabilities.

Further information about Boccia England can be found on our website www.bocciaengland.org.uk or alternatively please email office@bocciaengland.org.uk.

To apply, please email your CV and a cover letter outlining your relevant knowledge and experience, and what you could bring to our team to office@bocciaengland.org.uk, or post to Head of Business Support, Boccia England, Media House, Padge Road, Beeston, Nottingham, NG9 2RS.

Closing date: **5.00pm on Thursday 23rd March.**

Provisional Interview date: **29th March 2023**

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.

Boccia England is fully committed to the principles of the equality of opportunity. It is responsible for ensuring that no job applicant, employee, or volunteer receives less favourable treatment, on the grounds of age, colour, disability, ethnic minority, parental or marital status, nationality, religious belief, gender, social status, or sexual preference, than any other.

Equality and Diversity Monitoring

It would help us if you were able to complete our equality and diversity monitoring form. Please note this does not form part of the recruitment process.

