

MINUTES OF THE ACTIVE PARTERS TRUST (APT) BOARD MEETING

Company limited by guarantee 10876876 Registered Charity 1180787

Date:	07/07/22	Venue:	Air IT offices, NG10 5QG
In the chair:	Derek Higton	Minute recorder:	Margaret Blount

Working together, we will address inequality and empower everyone to be active in a way that works for them		Action
Present Louise Bainbridge (LB) Board member Danny Bouckley (DB) Board member Carol Hart (CH) Board member Derek Higton (DH) Board member Richard Irons (RI) Board member Jane Laughton (JL) Board member	In attendance Ilana Freestone (IF) CEO Kerryn Chamberlin (KRC) Strategic Director Stuart Batchelor (SB) Strategic Director Michelle Skinner (MS) Strategic Director Margaret Blount (MBI) Head of Ops Jade Gresham (JG) Strategic Lead	
2	Apologies Graham Feek, Sarah Fowler, Mark Shardlow	
3	Minutes of the last meeting held on 24 April 2022 The minutes of the Board meeting held on 24 April 2022 were approved.	
4	Matters arising DB volunteered to be part of the Nominations Committee for the planned recruitment of three new trustees. MB to set up a meeting of this committee.	DB MB
5	Declarations of interest No declarations of interest.	
6	Actions following Board evaluation report County Panels MB presented revised draft terms of reference for the county panels based on the changes discussed at the joint panel meeting held on 25 April and the last APT board meeting. Changes were requested to the 'Panel composition and recruitment' section to change the emphasis from a formal skills-based recruitment process to a more fluid, accessible, inclusive group. Once these changes made, MB to circulate to board members to review and approve electronically. People and Resources Committee The draft terms of reference were reviewed. Minor amendments were requested to clarify the link between the board, this sub-committee and the staff team i.e. the role of the People and Resources Committee is to oversee development, not to directly do. The relationship between the People and Resources Committee and the Nominations Committee needs be explained further.	MB MB

	<p>With this amendments, the terms of reference were approved.</p> <p>Board agendas are to include a report back from this sub-committee as a standard item.</p>	MB
7	<p>Strategic discussion - Devolution and Combined Authority</p> <p>DH provided a useful summary of what is currently happening across both counties in response to the government's white paper: Levelling Up the United Kingdom, which was published in February 2022 and could have major implications for how systems in both counties work in the future.</p> <p>Key points are:</p> <ul style="list-style-type: none"> • white paper is the central plank of the government's local agenda, • includes ambitions for the development of the economy, health, education, skills, housing, crime and local devolution, • sets out targets and funding commitments (new funding and rebranded funding), • Towns Fund and Shared Prosperity Fund are significant new funds for economic regeneration, which includes the regeneration of high streets, more and more attractive community spaces, protected Green Belts and development of active travel. • All Towns Fund bids in Notts have a strong active travel element. <p>APT has the opportunity now to influence confirmed Towns Fund offers: Ashfield, Clay Cross, Long Eaton, Mansfield, Newark, Stapleford, Staveley.</p> <p>Derbyshire County Council, Notts County Council, Derby City Council, Nottingham City Council have been invited to and have submitted a bid to become a Combined Authority with an elected Mayor. Combined Authorities are being set up to allow local people to have more influence over local matters and to increase the amount of national funding available to be spent in the Combined Authority area. A decision on this bid should be announced autumn 2022 and the negotiated deal made public.</p> <p>If successful, in 2024 this combined authority will be responsible for:</p> <ul style="list-style-type: none"> • economic growth, including skills development, • strategic development of public transport, including rail • carbon neutral targets and climate change • and will be allocated new money from national government to do this. <p>If successful, work will start in Autumn 2022 to put in place shadow arrangements and start formal partner engagement.</p> <p>The Combined Authority will not be responsible for health and it is not yet clear how health structures will be linked to the new Combined Authority.</p> <p>APT will be one of the few organisation with the same footprint as the new Combined Authority and this should present opportunities for discussions around active travel, which is likely to be of interest to any elected mayor, whatever party.</p> <p>APT needs to ready to have these discussions.</p>	SB/ KRC
8	<p>Walking Update</p> <p>JG presented an update on work in both Nottinghamshire and Derbyshire to maximise the potential of walking as an accessible activity. Data shows that walking</p>	

for leisure makes the largest contribution to the total physical activity minutes of adults in both counties and this is a growing percentage.

Walking is potentially a less daunting entry into physical activity thus possibly easier for people, who are inactive, to take part. It is therefore a cross cutting theme in Making our Move.

In Derbyshire walking is the key focus for our Making of Move conversations with organisations in the county. The funding awarded by Derbyshire Public Health for the Walk Derbyshire work has allowed us to appoint new members of the team (3yr contracts) to identify the systems and organisations which have an impact on whether residents walk. The team are starting to connect and have conversations with key individuals and organisations about how walking can be developed more, creating a culture of walking, a social movement, in the county. The funding will allow us to invest in marketing campaigns, workforce development and four test and learn pilots. The funding will not cover the development of any significant new walking infrastructure. New funding will be required for this - whether it is new funding via Combined Authority or whether it is the result of influencing how key organisations spend existing funding.

In Nottinghamshire, opportunities to develop this agenda are just starting to emerge. Using Social Recovery funding from Nottinghamshire County Council, we in the process of recruiting an individual or organisation on a consultancy basis for 12 months to talk to Nottingham and Nottinghamshire Public Health and other partners about how to develop the potential of walking. The aim is, that by the end of 12 months, there will be a shared vision and plan for the development of walking in the county. Since this board meeting, RideWise have been awarded this contract.

A copy of the presentation to be circulated with the minutes of this meeting.

MB

9 Finance and Audit Committee report

As RI had to leave meeting early, MB presented this report.

The board noted the report and minutes of the Audit Committee meeting held on 27/06/22, chaired by RI.

Cash in APT bank accounts as of 24/06/22

Natwest current account	£1,390,882
Nationwide 95 Day Saver account	£908,907
PayPal	£436
Total	£2,300,225

Pre audit 21/22 Net Income/Expenditure figure and the projected 22/23 Net Income/Expenditure figure.

	Projected Feb 22	'Actual ' 31/03/22	Projected for 31/03/23
Net Income/(Expenditure)	£1,541,042	£1,895,525	£1,515,408
Restricted	£461,646	c.£796,000	£551,196
Committed/designated	£544,363	c. £545,000	£802,450
Unrestricted	£535,033	c. £554,525	£161,762

10	<p>CEO Report IF asked for any questions or comments on the CEO report circulated in advance of the meeting.</p> <p>Trustees were asked to circulate to their networks, the advert/flier designed to recruit new board trustees and/or new panel members. An initial exploratory conversation will be held with anyone who responds to the advert and then this will be followed up by asking interested candidates to submit a CV or expression of interest.</p> <p>IF explained that the September 22nd board meeting will focus on our work around the diversity and inclusion agenda, in particular a discussion on APT's ambitions. Once agreed by the board, these ambitions will provide the framework for the Diversity and Inclusion action plan, to be produced.</p>	All
11	<p>APT Policies The board accepted the Audit Committee's recommendation to approve the APT Remuneration Policy with no changes. This was approved and will be reviewed again in 2025.</p> <p>The Board Appraisal Policy was approved.</p> <p>The changes to the APT Family Friendly Policy were approved with the addition of reference being made in this policy to the APT Remuneration Policy.</p>	
	<p>AOB There was no AOB. Air IT were thanked for hosting the meeting.</p>	
	<p>Dates of future meetings Thursday 22 September 22 5-7pm face to face - venue tbc Thursday 8 December 22 5-7pm AGM face to face Thursday 16 March 23 5-7pm virtual or face to face</p>	